

# **Nickel District Minor Hockey League (NDMHL)**

2016-17 Constitution



*As amended at the  
Annual General  
Meeting May 2016*

# Table of Contents

ARTICLE 1 – NAME AND PURPOSE .....	2
ARTICLE 2 – EXECUTIVE BOARD .....	3
ARTICLE 3 – CONVENORS / COMMITTEES.....	4
ARTICLE 4 – MEETINGS .....	5
ARTICLE 5 – DISCIPLINE .....	6

## Article 1 – Name and purpose

1. The aim of the League is to provide Hockey competition within the area known as the Nickel District, and for all other Associations and/or Teams accepted by the League. The aim of the League is to provide Hockey competition for the Member Association Teams that are in good standing.
2. The representative Teams shall be interested in progressive hockey, Sportsmanship and providing a wholesome experience for all players, coaches, managers and league officials participating within the League.
3. The league is comprised of teams formed by the following Associations:
  - COPPER CLIFF
  - MANITOULIN
  - SUDBURY MINOR
  - BLIND RIVER
  - WEST FERRIS
  - NICKEL CITY HOCKEY ASSOCIATION
  - ELLIOT LAKE MINOR HOCKEY ASSOCIATION
  - SUDBURY DISTRICT GIRLS HOCKEY ASSOCIATION

## Article 2 – Executive Board

1. The Executive Board shall be as follows: Past President, President, Vice President, Secretary, Treasurer and four directors who shall be elected from at least three different Associations within the Nickel District League.

Directors and Convenors shall attend all meetings of the Executive Board and will assist as needed.

2. The duties of the Executive Board are as follows:

**President** shall chair all meetings and see that the members of the League operate within the scope of the Constitution. The President shall sign all cheques along with the treasurer, or person designated by the Executive Board, as well as handle any League Correspondence. The NDMHL president is allowed to immediately rule on any matter within the jurisdiction of the League, subject to the approval of the Executive Board at the earliest possible time. On matters of extreme urgency, the President will be authorized to either call an emergency meeting of the Executive Board with 48 hours notice, or take a recorded email or phone vote of the members of the Executive Board in seeking approval in lieu of calling a special meeting. The president may appoint special committees to deal with regular or extraordinary events or circumstances, which may arise from time to time.

**Vice-President** shall act as Chair in the absence of the President and shall assist the President at all times. The Vice-President, or designate, will be in charge of all trophies and awards and all records related to such.

**Secretary** shall keep a record of all meetings, correspondence, League contact sheets, executive and teams coach, assistants and managers.

**Treasurer** shall be responsible for the accounting and reporting of all receipts and disbursements, either directly or through a designated bookkeeper. The Treasurer, or designate, will also sign all cheques along with the President.

3. The election of the Executive Board members, which occurs at the Annual Meeting, are for two year positions as follows:
  - a. The Positions of President, Secretary and two Directors positions will occur in “odd calendar years”,
  - b. The positions of Vice president, Treasurer and two Directors will occur in “even calendar years”

The quorum for any Executive Board meeting shall be the President or Vice-President, plus at least three other members of the Executive Board.

4. In the event of a vacancy occurring during the year, the Executive Board may select a replacement to fill the vacancy.
5. Any Association, team, player accepted by the NDMHL and the NOHA resorting to legal action against the NDMHL, without first exercising its rights of appeal to the NDMHL, NOHA, OHF, or Hockey Canada Executives, or after such appeal is heard, refuses to abide by the decision, shall be deemed to have withdrawn from further competition within the NDMHL.

## Article 3 – Convenors / Committees

1. Each Division shall have a Convenor approved by the Executive, and it will be their responsibility to schedule all games (League and Playoffs) and to keep an accurate account of all statistics (games played, wins, losses, ties, goals for, goals against, team penalties in minutes and points). He/she will monitor suspensions assessed to coaches and players. The statistics will be updated regularly on the ndmhl.ca site, through the database provider service, linked to the League site. It is the responsibility of the convenor to see that his division runs in an efficient manner. Each convenor will receive \$150.00, or other amount as established by the Executive, to cover expenses incurred.
2. Before any team from the NDMHL seeks entry to any other league, it must first consult the Executive of its present League.
3. NDMHL executive will establish a Review Committee which will review all team applications for the upcoming season and review by this Committee will result in approval or non-approval of the proposed teams for the current season.
4. Convenors and Committees will act as advisors to the Executive.

## Article 4 - Meetings

1. Two general meetings shall be held each year. One shall be the Annual General Meeting and the other shall be a scheduled meeting in September of each year. It shall be mandatory for one representative of each team to attend these meetings. The President may call any additional meetings as required.  
  
A fine of one hundred dollars (\$100) per team will be levied against an association that does not send one team representative for each team planning on competing in a division.
2. No member of a new entry is eligible to be elected for office of the Executive until after the Team has complied and satisfactorily fulfilled its obligations with the league for one full year.
3. Voting Procedures:
  - a. At NDMHL September meetings, Coaches or Managers carded with their Teams, each Association, NDMHL Executive Board members, and all NMDHL Divisional Convenors will be given one (1) vote.
  - b. At the Annual General Meeting for the election of Officers, each Association will be given one vote per association plus one vote for each division in which they are represented, to a maximum of eight (8) votes. One (1) vote will also be given to each NDMHL Executive Board member and each NDMHL Divisional Convenor.
  - c. For changes to the constitution at the Annual General Membership (AGM) Meeting, each Association will be given one vote per division in which they are represented, to a maximum of eight (8) votes.
4. Amendments to the Constitution may only be made at the Annual General Meeting. Proposed amendments are to be submitted in writing four (4) weeks prior to Annual General Meeting and these proposed amendments will be mailed to Member Associations three (3) weeks prior to the Annual General Meeting.
5. The order of business at League Meetings shall be as follows:
  - Minutes of last meeting
  - Financial Report
  - Convenors' Reports
  - General Business
6. The order of business at the Annual General Meeting shall be as follows:
  - Minutes from the last League or Executive Meeting.
  - Correspondence
  - Financial Report
  - Changes to the Constitution
  - Election of Officers
  - New Business (handled by the new Executive)

## Article 5 – Discipline

The League shall adopt the following procedure with respect to discipline of all Association, Coaches, Managers, Trainers, Players, Parents, Officials, or any other person participating in or attending any event, activity or game sanctioned by the League.

The President and/or Vice-president shall have the authority to summon any Association President, Executive Member, Convenor, Referee-in Chief, Official, Coach, Manager, Trainer, Player or Parent participating in or attending or involved with the NDMHL in any way to appear before the Executive Board to answer to serious concerns.

Any summons to appear before the Executive Board will be done so in writing by direct delivery (mail or email) to the individual, clearly stating the facts of the case as they are understood. The date of the meeting will be scheduled within seven (7) days of delivery of the letter to those person(s) invited to attend the meeting by the Executive Board to provide evidence / information on the matter. The consequences of the meeting, including possible sanctions against the individual will also be explained.

The Executive Board may call upon other individuals to present evidence / information pertinent to the matter at hand. Failure to appear before the Executive Board when summoned or required, or failure to be represented by a designated agent, will result in a decision being made by the Executive Board based on the information that is available.

The decision of the Executive Board shall be provided in writing by direct delivery (mail or email) to the individual and Association summoned to the meeting within seven days of the meeting. The letter will contain a list of the names of all of the members of the Discipline committee as well as a description of the Appeal Process.

The Executive Board shall have the authority to suspend from all NDMHL games, events and activities, any individual member or member Association for any period of time or to issue other appropriate disciplinary measures.

Any sanction or disciplinary action taken by the Executive Board against a parent or a player registered with a member Association shall be the responsibility of the Member Association to implement. Failing that, the Association itself may be subject to further disciplinary action and the team to which the player is registered may be suspended from further play in the League.

### APPEAL PROCESS

If a person wishes to appeal any decision of the Executive Board, he / she shall inform the President and /or Vice-President, in writing, of such request. The letter will contain reasons for the appeal and will only be considered upon receipt of \$100.00 bond.

Upon receipt of an official appeal, the President and / or Vice-President shall appoint a three member Appeal Panel. Members of the Appeal Panel shall not be members of the NDHL Board. The Appeal Panel will convene a meeting within seven days to hear the appeal.

Following the presentation by both sides, the Appeal Panel will adjourn to discuss the merits of the case and render a decision. It is expected that the Chair may be the deciding vote. The Appeal Panel may uphold the appeal, deny the appeal, or issue a compromise settlement of the matter.

The decision of the Appeal Panel is final. The written results of the Appeal Panel hearing will be sent to each Association's President by the League.