

Nickel District Minor Hockey League (NDMHL)

2010-11 Constitution



*As amended at the
2010 Annual General
Meeting May 5*

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Article 1 – Name and purpose

1. The aim of the League is to provide Hockey competition for the Communities within the area known as the Nickel District, and for all other communities accepted by the League. The aim of the League is to provide Hockey competition for the Member Association Teams that are in good standing.
2. The representative Teams of the Communities shall be interested in progressive hockey, Sportsmanship and providing a wholesome experience for all players, coaches, managers and league officials participating within the League and carded by the N.O.H.A.

Article 2 – Executive Board

1. The Executive Board shall be as follows: Past President, President, Vice President, Secretary, Treasurer and four directors who shall be elected from four different communities within the Nickel District League.

Directors and Convenors shall attend all meetings of the Executive Board and will assist as needed.

2. The duties of the Executive Board are as follows:

President shall chair all meetings and see that the members of the League operate within the scope of the Constitution. The President shall sign all checks along with the treasurer, as well as handle any League Correspondence. The NDMHL president is allowed to immediately rule on any matter within the jurisdiction of the League, subject to the approval of the Executive Board at the earliest possible time. On matters of extreme urgency, the President will be authorized to either call an emergency meeting of the Executive Board with 48 hours notice, or take a recorded phone vote of the members of the Executive Board in seeking approval in lieu of calling a special meeting. The president may appoint special committees to deal with regular or extraordinary events or circumstances, which may arise from time to time.

Vice-President shall act as Chair in the absence of the President and shall assist the President at all times. The Vice-President, or designate, will be in charge of all trophies and awards and all records related to such.

Secretary shall keep a record of all meetings, correspondence, League contact sheets, executive and teams coach, assistants and managers.

Treasurer shall keep an account of all receipts and disbursements and sign all cheques along with the President.

3. The foregoing Executive Board is to be elected at the Annual Meeting. The quorum for any Executive Board meeting shall be the President or Vice-President, plus at least three other members of the Executive Board.
4. In the event of a vacancy occurring during the year, the Executive Board may select a replacement to fill the vacancy.
5. Any Association, team, player accepted by the NDMHL and the NOHA resorting to legal action against the NDMHL, without first exercising its rights of appeal to the NDMHL, NOHA, OHF, or Hockey Canada Executives, or after such appeal is heard, refuses to abide by the decision, shall be deemed to have withdrawn from further competition within the NDMHL.

Article 3 – Convenors / Committees

1. Each Division shall have a Convenor approved by the Executive, and it will be his responsibility to schedule all games (League and Playoffs) in his division and to keep an accurate account of all statistics (games played, wins, losses, ties, goals for, goals against, team penalties in minutes and points). He/she will monitor suspensions assessed to coaches and players. The statistics will be updated regularly on blade net. It is the responsibility of the convenor to see that his division

runs in an efficient manner. Each convenor will receive \$150.00, or other amount as established by the Executive, to cover expenses incurred.

2. Before any team from the NDMHL seeks entry to any other league, it must first consult the Executive of its present League.
3. NDMHL executive will establish a Review Committee which will review all team applications for the upcoming season and review by this Committee will result in approval or non-approval of the proposed teams for the current season.
4. Convenors and Committees will act as advisors to the Executive.

Article 4 – Finances

1. Entry fees to the League will be \$130.00 per Team per year for Novice, Atom, and Peewee and Bantam teams. Midget fees will be \$180.00. Entry fees are to be paid by October 1st.
2. All purchases shall be authorised by the Executive Board.
3. All accounts are to be paid by cheque and all cheques shall be signed by the President and Treasurer unless for geographic reasons another Member of the Executive may so be directed to sign.
4. The League will have an official receipt book. All moneys received by the League are to be recorded in said book and the original be given to in respect to the receipt of said moneys.
5. All financial records pertaining to the League are to be audited by an Audit Committee selected by the Executive.
- 6 a. Each Association is to submit a "contact list" to the League President by August 1 of each year listing the Name, Address, Phone Number, Fax Numbers and E-mail Addresses of the both the Association's President and the Association's NDHL representative.
- b. The forms supplied by the NDMHL must be used to register the team and the coaching staff. The form supplied by the NOHA must be used to list the signed players of each Team. These must be submitted to the League Secretary by November 1st. Additions or deletions must also be sent within seven (7) days. Failure to provide the forms will result in a fine of \$50.00 per Team. This is the responsibility of the team manager. **Fines are to be paid within fourteen (14) days of notice to the League Treasurer.**

Team Registration Forms, Team Roster Lists and Team Management Pledges must be submitted by November 1st. Forms not submitted by the teams will result in a \$50.00 fine.
7. A \$400.00 fine will be assessed to a team (or teams) for cancelling or forfeiting a scheduled game(s) without proper notification and completing the rescheduling form in writing to the opposing team manager, the convenor of the category and the President. **Fines are to be paid within fourteen (14) days of notice to the League Treasurer.**
- 8 a. A team will be fined \$20.00 for each score sheet not received by the Convenor of his Division. Score sheets **MUST BE RECEIVED** within seven (7) days of completed game. Fines will be assessed immediately when reported by convenors.
- b. Game sheet report must be completed and faxed or phoned to the convenor no later than one day after the game as indicated on the GAME REPORT SHEET (Game Sheet is in the Constitution). Teams failing to comply will be fined \$20.00 for each occurrence.
- c. A team will be fined \$50 for each occurrence, after a first occurrence during the season, of a GM20, GM21 or Gross Misconduct assessed to any team staff in league play.
9. Each Association will post a \$500.00 bond to be used to pay fines assessed to their Teams. If the total amount is used, a further \$500.00 will be required to be deposited by the Association. The balance of the bond will be returned at the Annual Meeting.
10. Money owed to the League for violation of the Constitution by the Teams will be the responsibility of the Member Association involved with Member Association to recoup these moneys from their Teams. Failure to do so will mean the suspension of the Association. Moneys owed are to be paid directly to the League. All notices of fines will be sent to the parent association.
11. All teams registered with the NICKEL DISTRICT MINOR HOCKEY LEAGUE shall be required to wear a NDMHL crest on the right sleeve (shoulder) of their jersey. It is mandatory for all players on the ice to

comply. A \$50.00 fine will be applied for failure to comply. This shall be effective November 1st and for

the whole year.

Article 5 – Meetings

1. Two general meetings shall be held each year. One shall be the Annual General Meeting and the other shall be a scheduled meeting in September of each year. It shall be mandatory for one representative of each team to attend these meetings. The President may call any additional meetings as required. A fine of one hundred dollars (\$100) per team will be levied against an association that does not send one team representative for each team planning on competing in a division.
2. No member of a new entry is eligible to be elected for office of the Executive until after the Team has complied and satisfactorily fulfilled its obligations with the league for one full year.
3. Voting Procedures:
 - a. At NDMHL September meetings, Coaches or Managers carded with their Teams, each Association, NDMHL Executive Board members, and all NMDHL Divisional Convenors will be given one (1) vote.
 - b. At the Annual Meeting for the election of Officers, each Association will be given one vote per association plus one vote for each division in which they are represented, to a maximum of eight (8) votes. One (1) vote will also be given to each NDMHL Executive Board member and each NDMHL Divisional Convenor.
 - c. For changes to the constitution at the Annual General Membership (AGM) Meeting, each Association will be given one vote per division in which they are represented, to a maximum of eight (8) votes.
4. Amendments to the Constitution may only be made at the Annual Meeting. Proposed amendments are to be submitted in writing four (4) weeks prior to Annual Meeting and these proposed amendments will be mailed to Member Associations three (3) weeks prior to the Annual Meeting.
5. The order of business at League Meetings shall be as follows:
 - Minutes of last meeting
 - Financial Report
 - Convenors' Reports
 - General Business
6. The order of business at the Annual Meeting shall be as follows:
 - Minutes of the last League or Executive Meeting
 - Correspondence
 - Financial Report
 - Changes to the Constitution
 - Election of Officers
 - New Business (handled by the new Executive)

Article 6 – Discipline

The League shall adopt the following procedure with respect to discipline of all Association, Coaches, Managers, Trainers, Players, Parents, Officials, or any other person participating in or attending any event, activity or game sanctioned by the League.

The President and/or Vice-president shall have the authority to summon any Association President, Executive Member, Convenor, Referee-in Chief, Official, Coach, Manager, Trainer, Player or Parent participating in or attending or involved with the NDMHL in any way to appear before the Executive Board to answer to serious concerns.

Any summons to appear before the Executive Board will be done so in writing by registered letter or by direct delivery to the individual, clearly stating the facts of the case as they are understood. The date of the meeting will be scheduled within seven (7) days of delivery of the letter to those person(s) invited to attend the meeting by the Executive Board to provide evidence / information on the matter. The consequences of the meeting, including possible sanctions against the individual will also be explained.

The Executive Board may call upon other individuals to present evidence / information pertinent to the matter at hand. Failure to appear before the Executive Board when summoned or required, or failure to be represented by a designated agent, will result in a decision being made by the Executive Board based on the information that is available.

The decision of the Executive Board shall be provided in writing by registered mail or direct delivery to the individual and Association summoned to the meeting within seven days of the meeting. The letter will contain a list of the names of all of the members of the Discipline committee as well as a description of the Appeal Process.

The Executive Board shall have the authority to suspend from all NDMHL games, events and activities, any individual member or member Association for any period of time or to issue other appropriate disciplinary measures.

Any sanction or disciplinary action taken by the Executive Board against a parent or a player registered with a member Association shall be the responsibility of the Member Association to implement. Failing that, the Association itself may be subject to further disciplinary action and the team to which the player is registered may be suspended from further play in the League.

APPEAL PROCESS

If a person wishes to appeal any decision of the Executive Board, he / she shall inform the President and /or Vice-President, in writing, of such request. The letter will contain reasons for the appeal and will only be considered upon receipt of \$100.00 bond.

Upon receipt of an official appeal, the President and / or Vice-President shall appoint a three member Appeal Panel. Members of the Appeal Panel shall not be members of the NDHL Board. The Appeal Panel will convene a meeting within seven days to hear the appeal.

Following the presentation by both sides, the Appeal Panel will adjourn to discuss the merits of the case and render a decision. It is expected that the Chair may be the deciding vote. The Appeal Panel may uphold the appeal, deny the appeal, or issue a compromise settlement of the matter.

The decision of the Appeal Panel is final. The written results of the Appeal Panel hearing will be sent to each Association's President by the League.